

AV Instructions

PLEASE DO NOT CHANGE ANY CABLES OR SETTINGS! OUR AV EQUIPMENT IS VERY SENSITIVE!

Please review the General Info first, and then click on any specific topic in the Contents for detailed instructions.

Contents

AV System – General Info	1
AV System – Mic.....	4
AV System – Presentation by Computer	5
AV System – Watch DirecTV.....	7
Music via Roku.....	8
Music via Bluetooth.....	8
Downstairs Presentation	8
Zoom	8

AV System – General Info

- The system is operated by the iPad found on the AV cabinet. BE SURE IT IS CHARGED (charges on dock) and ON (power switch on top left). PLEASE REPLACE ON THE CHARGER WHEN FINISHED. You will see a charging icon in the upper left if the tablet is placed correctly on the charger.
- Specific instructions for usage scenarios found below.
- The iPad (after pressing Home button) will look like this:



- The Crestron TV Control allows the selection of what to show on which TV. On the Crestron Screen below, the TVs are across the top. Click the TV you want on, and then what you want to see, eg DTV (DirecTV, Guest Computer, etc..). For this example, the Main TV is showing the guest computer (PC plugged into HDMI cable).



- The Volume Control is used to set the volume for **entire** room.



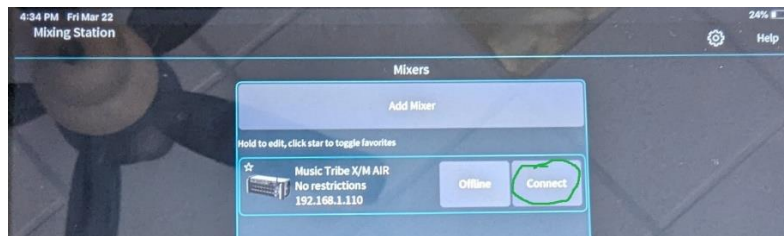
- There are three possible inputs for sound. Usually, ANY INPUT NOT IN USE SHOULD BE MUTED. The above shows Mic and Bluetooth muted (bright red), so the system will play the sound for whatever is playing on the Main TV in this example. You can have more than one input unmuted if needed.
- Move the slider volume control for volume setting. Of course, make sure it's not muted!

AV System – Mic

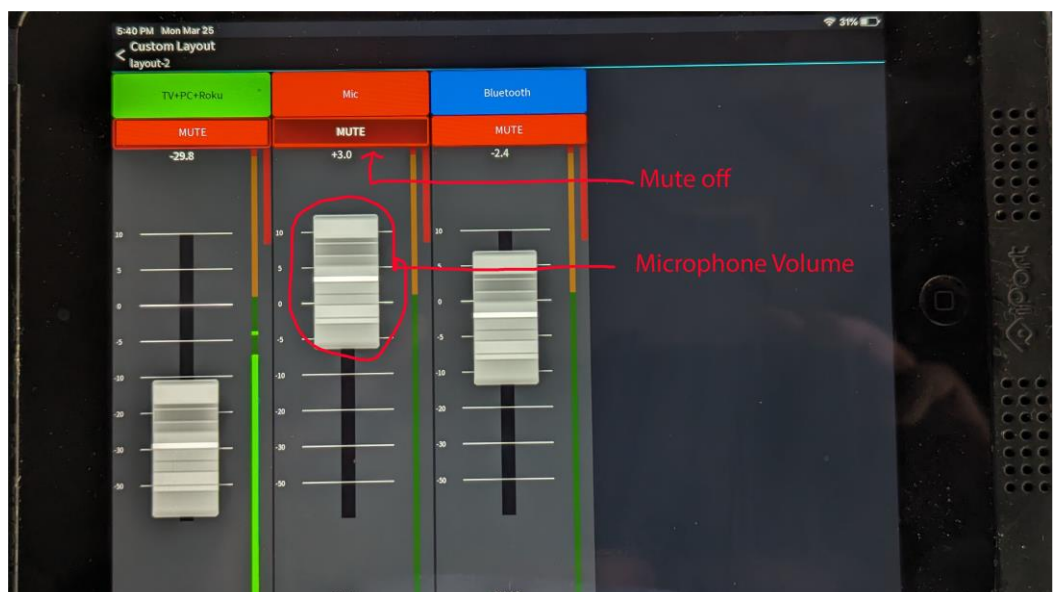
- Turn on Mic by pressing and holding on button located on the **bottom** of the mic. Ensure your battery is enough (there's a meter). Spare batteries are usually found on the lectern.
- Check the volume control:
 - o Open the iPad to Home Screen, tap the Mixing Station icon



- o Click Connect on the device listed if this screen appears:



- o On the screen below, be sure
 - Mic is unmuted, others muted.
 - Slide volume as needed.



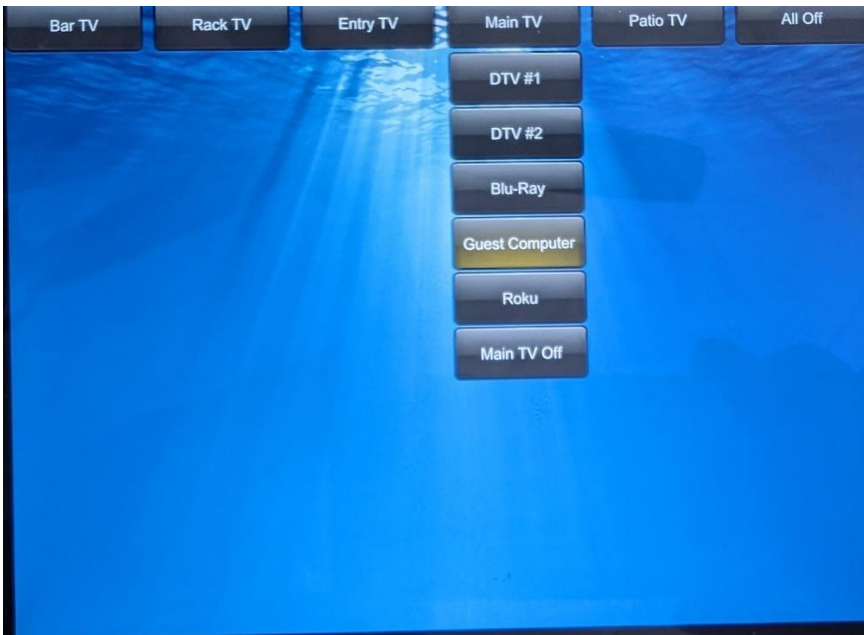
- o

AV System – Presentation by Computer

- Plug HDMI Guest Computer Cable into your PC's HDMI port. If you don't have an HDMI port, then it's your responsibility to purchase a device to do so.
- Enable HDMI display output on your PC. Varies by make and model of PC. IT'S THE USER'S RESPONSIBILITY TO ENABLE HDMI OUTPUT. For Windows computers, its Windows Key + P. Apple computer, Command + F1.
- Open the iPad and click the Crestron icon



- Click Main TV, then Guest Computer



- Repeat for each TV you wish active.

- Volume controlled via Mixing Station app on iPad. The “MainTV+PC+Roku” slider controls the volume.



- Mic can be used, see “AV System – Mic”. You may wish to mute the other audio sources.

AV System – Watch DirecTV

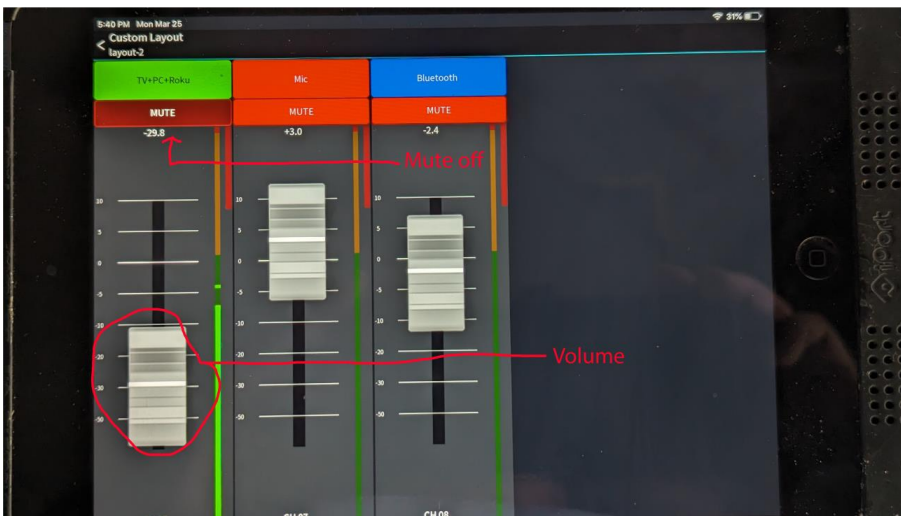
- Open the iPad and click the Crestron icon



- Click Main TV, then DTV #1



- Repeat for each TV you wish active.
- Volume controlled via Mixing Station app on iPad. You may wish to mute the other audio sources.



Music via Roku

Follow DirecTV instructions EXCEPT choose Roku in Crestron app. Using the Roku remote, choose Pandora or Spotify for music.

Music via Bluetooth

If you are not familiar with Bluetooth pairing, do not attempt!

- If you not already paired to our device:
 - Press button on bluetooth device until it blinks blue and red.
 - Pair B-10S with your phone (depends on phone). If you have trouble, it's likely someone else in the building is already connected.
- Volume Control BOTH with your device and Mixing Station app on iPad.

Downstairs Presentation

- Plug your HDMI output into the cable connected to the soundbar.
- Use the soundbar remote to turn it on (if not already)
- Use the remote to select "HDMI" in the blue text on the bar, front.

Zoom

The AV equipment does not support Zoom directly, however most folks have success by opening the zoom session on the laptop and then connecting as Guest Computer (see above) to display on the TVs.